

22nd June 2020

Dear Parents and Carers,

Goodbye to Year 6 children

We have continually reflected on how we can say goodbye to our Year 6 children as they move from Lakeside to their chosen secondary schools. Throughout we have needed to consider and risk assess our plans safely and cautiously where staff, pupil and community safety is put first and foremost with no compromise. As previously stated it is our aim to do the best we can with the minimum of risk.

We have also been required to follow government guidance with the youngest children being welcomed back after key workers and vulnerable children. Due to staffing and building capacity we have been unable to welcome Year 1 and Year 6 children back more widely. However we are proposing to give the Year 6 children the opportunity to say goodbye.

Based on our current capacity we will be offering children in Team Hawthorn **1 full day** to say goodbye. When we have a clear indication of the number of children wishing to come into school we will allocate the children to a 'Bubble' of no more than 10 children. This is based on the capacity of the classroom to accommodate children whilst paying heed to the 2 metre social distances advice and staffing structure.

Each 'Bubble' will be invited into school for 1 day spread over the last three weeks of term, to ensure that every child that wishes to will have 1 day in school.

Week commencing 29 th June	1 st Bubble	Monday 29 th June
Week commencing 6 th July	2 nd Bubble	Tuesday 7 th July
Week commencing 13 th July	3 rd Bubble	Wednesday 15 th July

It is likely that Miss Bamford will take each bubble. The reason for spreading the bubbles over the three weeks is that any member of staff is required to have seven clear days between different bubbles to reduce the likelihood of cross contamination. Unfortunately Mr Walsh is unable to take the bubbles as he is already committed to a 5 day a week bubble.

The children will be grouped into the bubbles with support from Mr Walsh, Mrs Reed and Mr Bamford. As you can imagine, parents and children may have their wishes as to how they would like this to be organised, however, we aim to do the best we can to ensure a familiar face.

Once it is confirmed that you wish your child to return we will clarify

- groups,
- classroom,
- drop off and pick up times.

Please confirm that you wish to take up your child's place by completing the online form <https://forms.gle/jK76rLdXKfz3LZ6G8> by **2pm Wednesday 24th June**. If we have not heard from you by that point we will ring to confirm.

For children who are entitled to free school meals, the kitchen will provide them with a pack up. However if as normal you wish to send your own pack up then that is your choice.

The provision will look different to what the children left in March but the staff have worked hard to ensure that it is appropriate. Behaviour expectations will continue as normal with children sensitively being made aware of the importance of social distancing.

Each 'team community' will be asked to enter and exit the school at staggered start times and also have set break times throughout the day. They will play, work and eat with their 'team community' group not mixing with any other children. Hand washing, good hygiene, mental health and wellbeing will play an integral part in daily activities.

Advice currently maintains that PPE is not necessary within a primary school and we continue stay updated with the latest guidance. on this. We have ordered masks, gloves and goggles for staff to use when providing first aid or intimate care to any child who may require this assistance.

We understand that some parents may not wish to send their child back to school and our understanding is that there will be no financial consequence to keeping your child at home. As we are unable to celebrate their achievements in the way was have done previously we are looking into other options as well as ensuring that we send them off with a gift from school.

Kind regards

A handwritten signature in black ink that reads 'Helen Hayes-Smith'.

Helen Hayes-Smith

Head of School