

6<sup>th</sup> September 2021



Dear Parent / Carer,

We are really looking forward to welcoming all children in Years 1-6 back to school tomorrow morning. Early Years children who are starting school for the first time will be joining Lakeside in small groups over the next few days with all children attending from Friday 10<sup>th</sup> September.

I would like to take this opportunity to remind you of a few organisational points that we shared with you in July.

### **Entering and leaving the school site**

The feedback last year was overwhelmingly positive about the one way system around school especially with the children entering and leaving from their classroom door. Listening to that feedback we will continue this as it has become part of our normal routine. It enables the children to go straight into their class and not worry about standing in a line. The staggered drop off and collection has also worked well, however, we will reduce the timing slightly.

The school day

Drop off 8:45 am to 8:55 am at which point the gates will close.

**All children to be in school by 8:55am**

Collection 3:10 pm to 3:20 pm with the gates opening at 3:10 pm and shutting again at 3:20 pm.

### **Reading Books**

Initially we said that books will start to be re-loaned from the second week in September. As we have heavily invested in new phonic decodable reading books along with new reading materials for the library we are just waiting for the final deliveries. Miss Pillinger, Early Reading lead, will be in touch with more details.

### **Handwashing**

Regular handwashing will continue to feature in the timetable. Children will be supervised washing hands on entry into school, before and after lunch and breaks, after using the toilet as well as at other regular times. Hand sanitizer will only be used on occasions when children do not have access to a sink; this will be supervised to prevent any injury eg sanitizer in eyes. Please do not send in their own sanitizer. There will be posters displaying appropriate handwashing instructions throughout school as well as shared with parents here for you to look at with your child [Please see Wash your hands children's poster](#)



www.lakeside.ebor.academy | Email admin@lp.ebor.academy | Tel: 01904 555200

Oakdale Road, Clifton Moor, York YO30 4YL | Headteacher: Helen Hayes-Smith | Executive Headteacher: Gail Brown

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### **Outside play**

Children will still get time to play outside; break and lunch times will be staggered so that different key stages go out at different times.

### **Lunchtime**

We are planning that all children will be able to access the hall for their lunches. Hot dinners will be available to book along with packed lunches. You are, as normal, able to provide your child with a packed lunch. If your child is entitled to FSM they will be provided with a hot meal or a packed lunch.

Children in Team Willow, Fir, Sycamore and Oak will ALL be provided with a hot meal or a packed lunch, as part of the Government's universal free school meals. You are, as normal, able to provide your child with a packed lunch.

**Lunchtime EYFS & KS1 (Team Willow, Team Fir, Team Sycamore, Team Oak) will be 11:45am to 12:30pm**  
**Lunchtime Key Stage 2 (Team Hazel, Team Beech, Team Chestnut, Team Maple, Team Elder) will be 12:30pm to 1:15pm**

### **What should my child bring to school and wear?**

Although children will be allowed to bring some limited items to school, we are still keen to reduce the amount of things transferred from home to school. Classes will need to keep cloakrooms and lockers free of clutter so children may need to keep their belongings with them. Please help us by minimising the things your child brings to school.

Children can bring:

- A drinks bottle containing water not juice
- A **healthy snack** for break time not chocolate, crisps or sweets. If children bring these items they will be asked to put them back to eat when they leave school. They need something that will keep them going till lunchtime not a quick sugar fix. EYFS & KS1 are provided with free fruit.
- A packed lunch box if your child is having a packed lunch from home
- A coat for cold / wet weather OR sunhat for sunny weather
- Their book bag containing only their reading book and reading diary.
- If Key stage 2 children don't have a book bag then a small rucksack

Children to avoid bringing:

- Toys
- Any playtime equipment eg balls or skipping ropes
- Hand sanitizer or soaps; school will provide both of these items which have been approved by H&S for school use and COSHH tested
- Suncream; parents must apply this before school please
- PE kit (They will attend school in their PE kit on the day they are due to have PE)

From September, we expect all children to wear full school uniform; this includes footwear which should be plain black / dark shoes which are appropriate for outside activities.

### **When will my child do PE?**

One of the other positives to come out of the measures in place last year was the wearing of PE kits on PE days. We will continue with this in September and review throughout the year. All children from Year One up will be asked to come into school wearing their PE kit on the day they are due to have PE. Children will receive two sessions of PE on this day. We will do as much outdoor PE as possible (even if it is cold but dry) so please wear appropriate kit which will keep your child warm. Outdoor trainers are essential. Children in EY will do PE in their uniform and bare feet initially in the hall. Please ensure you are wearing your team colour t-shirt and not one with logos or messages.

<b>Monday</b>	<b>Team Maple, Team Elder</b>
<b>Tuesday</b>	<b>Team Hazel, Team Beech</b>
<b>Wednesday</b>	<b>Team Sycamore, Team Willow, Team Fir, (Kit not needed in September for EYFS children only, Year 1 children to come in their kit)</b>
<b>Thursday</b>	<b>Team Oak, Team Chestnut</b>

### **Other Practical Things Parents Need to Know**

Parents should not enter school or come into the school office under any circumstances; please email or phone school with any queries or concerns. Appointments will be made for any face to face meetings.

We intend to invite parents for a meeting within the third week back to meet the teacher and talk through the expectations for the class. We are going to conduct these meetings through Zoom. These meetings are only for parents not children and should last around half an hour.

The meetings will be held	Team Elder	Thursday 16 <sup>th</sup> September	5:30pm
	Team Hazel	Monday 20 <sup>th</sup> September	5:30pm
	Team Maple	Tuesday 21 <sup>st</sup> September	5:30pm
	Team Sycamore	Wednesday 22 <sup>nd</sup> September	5:30pm
	Team Beech	Thursday 23 <sup>rd</sup> September	5:30pm
	Team Oak	Monday 27 <sup>th</sup> September	5:30pm
	Team Chestnut	Tuesday 28 <sup>th</sup> September	5:30pm
	Team Willow	Wednesday 29 <sup>th</sup> September	5:30pm
	Team Fir	Thursday 30 <sup>th</sup> September	5:30pm

I hope that this letter answers any questions you may have about returning to school tomorrow. Please contact the school office by phone or email if you have any further questions or concerns. We have proven last year that we are very capable of operating in different circumstances and we will be constantly reviewing the situation taking on board guidance and advice.

Thank you for your continued support of the school. It is very much appreciated.

With very best wishes,

*Helen Hayes-Smith*

Helen Hayes-Smith

Head teacher